



ALTERNATIVE PROVISION

STUDENT HANDBOOK



WELCOME

Thank you for accepting a place at NovaCity Alternative Provision. We are excited to work with you and help you achieve the targets both you and your school may have set. NovaCity is a very unique place that aims to help support and guide you by providing a friendly, safe, and creative environment. We believe that every student has a fundamental right to education and must be given the opportunity to identify what support they need to progress further.

We value every student.

We will treat all students as individuals

We want to give each student opportunities

We want to hear each student voice

We will motivate you to succeed and achieve!

THE SCHOOL DAY

8:30 - 9.15am - STAFF BRIEFING

9.15 - 9.30am - STUDENTS ARRIVAL

9.30am - 9.45am - REGISTRATION, BREAKFAST & HANDING IN
VALUABLES

9:45am - 10.30am - LESSON 1

10.30am - 10.45am - BREAK

10:45 - 11:30am - LESSON 2

11:30 - 11.45am - BREAK

11.45 - 12.30pm - LESSON 3

12.30 - 1pm - DINNER

1pm - 1.45pm - LESSON 4

1.45pm - 2pm - BREAK

2pm - 2.30pm - LESSON 5

STUDENTS COLLECT VALUABLES & GO HOME

* Some students will attend and leave school at different times according to their agreed Individual Learning Plan.

Lunchtimes - Food can be purchased from the cafe at dinner time. Snacks and drinks can also be purchased throughout the day. Also, students are provided with breakfast and a hot drink.

** All students who receive FSM, won't have to pay for dinner. However, if they require snacks and drink this will need to be purchased.

Pupils cannot go off site for dinners, unless accompanied by a staff member.



TEACHING AND LEARNING

Our teaching and learning aim is to focus on the needs of students and remind us of the reasons for the need of our alternative provision, allowing us to have a criteria that will achieve success.

At Novacity we believe that learning should be an enjoyable experience for all our students. Through our teaching we equip students with the skills, knowledge and understanding necessary to be able to make informed choices about important aspects of their lives.

Each student will have access to core subjects, GCSE options, PSCHE along with recreational activities. In order to support students' learning, we recognise that children learn in different ways, and we understand the need to develop strategies that allow all children to learn effectively.

Each student will be given individual targets, and a personal approach to support achieving their targets. These will be reviewed every half term.

We at NovaCity are passionate that all our students understand and believe -

TRUST people and learn how to trust people

BUILD good positive relationships.

TREAT people how you want to be treated

Being KIND is not a weakness it's a quality

HONESTY is always the best policy

RESPECT each other, as everyone is here for a special purpose.

ACKNOWLEDGE wrong from right.

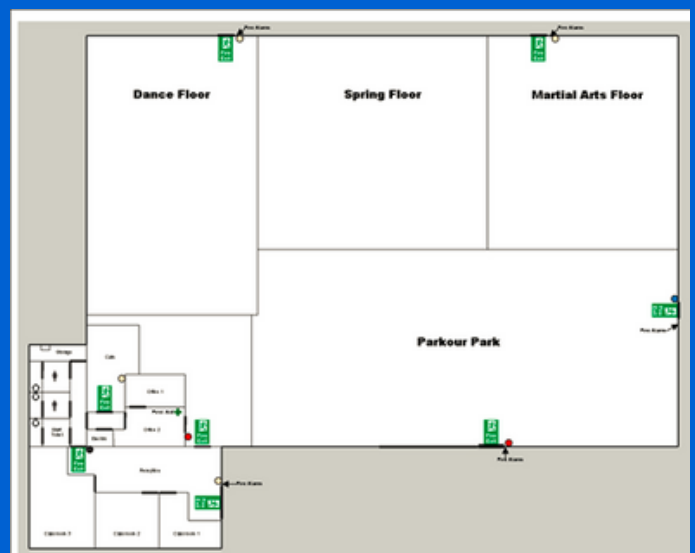
CODE OF CONDUCT

1. Classroom to be locked during break and lunch or when not in use, unless occupied by a member of staff.
2. Students are not to enter the kitchen area. Kitchen door to remain closed even when in use.
3. Students are only to use the main door and are not to use the fire escapes to exit or enter the building.
4. No vaping or smoking in the building
5. All smoking material/cigarettes/ vapes and lighters are to be handed in before entering the building. They will be returned during breaks and lunch, but again must be handed back in before entering the building.
6. Mobile phones to be handed in before lesson time. They will be returned for breaks and lunch only. Unless given permission to use as part of students' learning.
7. Breaking rules or unacceptable behavior will result in reward and games privileges being taken away and students to stay in the classroom to complete their academic work.
8. Dangerous or significant behavior may result in students' parents/ guardians collecting students and reporting them back to the school.

Plan of Building and Fire Escape

Please be familiar with the layout of the unit, along with the fire exits in case of a fire.

Fire assembly point is located at the bottom of the drive, at the side of hydraulic pumps. This will be pointed out to you on your first visit.



KEY INFORMATION

School day - Monday to Friday - 9.30am - 2.30pm

Food arrangements - Café on site - Hot and cold beverages and food

What to wear - Comfortable clothing - Physical activity may be included, changing areas are available.

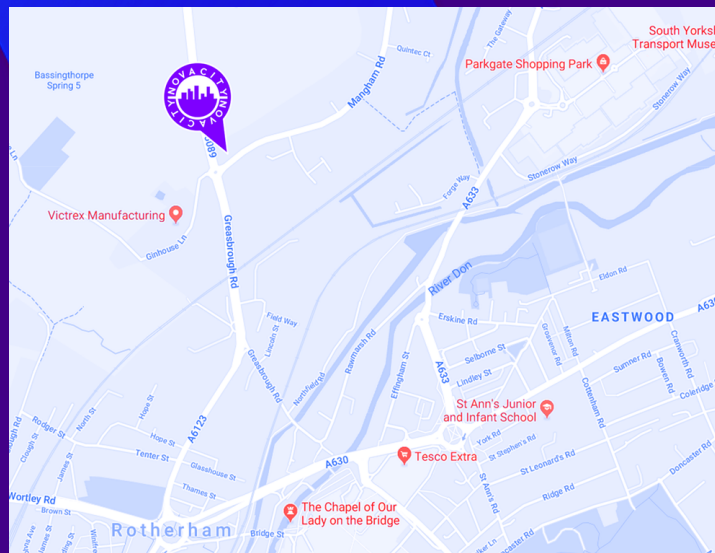
Pick up and Drop off - This is to be arranged collaboratively with schools and families and the centre

Access to the centre for public transport

Bus - From Rotherham Central - Bus numbers 36, 140, 142 from Rotherham Interchange drop you two minutes away from NovaCity.

Address:

NovaCity, Barbot Hall Industrial Estate, Unit 1,
Mangham Rd, Rotherham, S61 4RJ



CENTRE CONTACT INFORMATION

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